Recent passport size photo

**Application for the post of Company Secretary cum Compliance Officer**

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| 1. | | **Full Name (in capital letters)** | | | |  | | |
| 2. | | **Address for Correspondence (with pin code)** | | | |  | | |
| 3. | | **Permanent Address (with pin code)** | | | |  | | |
| 4. | | **Email id** | | | |  | | |
| 5. | | **Landline No.** | | | |  | | |
| 6. | | **Mobile No.** | | | |  | | |
| 7. | | **Date of Birth (DD/MM/YYYY)** | | | |  | | |
| 8. | | **Age in completed years as on May 29, 2025** | | | |  | | |
| 9. | | **Sex (Male / Female / Transgender)** | | | |  | | |
| 10. | | **Religion** | | | |  | | |
| 11. | | **Place of birth** | | | |  | | |
| 12. | | **Nationality** | | | |  | | |
| 13. | | **Marital Status** | | | |  | | |
| 14. | **Details of Educational Qualifications as on May 29, 2025** | | | | | | | |
| **Exams.**  **Passed** | | | **Name of the Institute / University** | **Subjects Studied/**  **Specialization** | **Month, Year of Passing** | | **% of Marks** | **Class /**  **Grade** |
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| 15. | **Particulars of Post Qualification Experience including the present occupation / job, if any (as on May 29, 2025)** | | | | | |
| **Name of Employer & Nature of Duties carried out by them** | | **Designation and rank if any** | **Period of Service**  **From---To** | **Length of service in years and months** | **Nature of duties performed** | **Reason for Leaving** |
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| 16. | **Current CTC Per Annum (Rs.)** | |  | |
| 17. | **Expected CTC Per Annum (Rs.)** | |  | |
| 18. | **Languages Known (Please indicate Yes or No)** | | | |
| **Language** | | **Read** | **Write** | **Speak** |
| **English** | |  |  |  |
| **Hindi** | |  |  |  |
| **Others** | |  |  |  |
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| 19. | **Information Technology Proficiency** | |
| **Particulars** | | **Yes/No** |
| **MS - Word** | |  |
| **MS - Excel** | |  |
| **MS - PowerPoint** | |  |
| **Any other** | |  |
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| 19. | **References (Please provide atleast 2)** | | | |
| **Sl. No.** | **Name of the Person** | **Organisation & Designation** | **Contact No.** | **Email Id** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |

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| 20. | **Have you applied for any position in SIDBI Venture Capital Limited in the past? If Yes, please give details.** |
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| 21. | **Any other additional information.** |
|  | |

I hereby declare that all the statements made hereinabove are true, complete and correct to the best of my knowledge and belief.

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| Place : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

List of enclosures:

1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_